> *Our Vision* is to produce outstanding teachers who will ensure their students, whatever their starting point, thrive in all aspects of education. Our trainee teachers will value developing the whole person equally to the achievement of academic success.

Policies and Procedures
Quality Assurance Policy

Adopted: March 2019   **Review Date:** March 2021   **Reviewers:** RDv/GCr

Aims and Values:

North Wiltshire SCITT understands and recognises the need to establish and maintain a high-quality training programme that produces excellent teachers. Our QA procedures underpin and support our drive for excellence. Rigorous monitoring, coupled with honest and open evaluation, ensures that there is no complacency and that standards are set and maintained at a high level.

The training programme has been designed to ensure that there is compliance with the DfE requirements for ITT providers. Regular review of the training course through the QA systems ensures that compliance is maintained.

Leadership and Management:

The Management Board is responsible for:
- Ensuring the policy is working in practice
- Overall responsibility for compliance with the requirements for ITT
- Development of a strategic plan which supports future compliance with the requirements for ITT
- Monitoring compliance
- Directing the work of the Programme Manager to provide evidence of compliance and other QA issues

The Accounting Officer is responsible for:
- Direct line management of the Programme Manager
- Direct line management of the Finance Manager
- Chairing the Management Board, which reviews all SCITT policies, procedures and practices
- Providing updates to the Governing Board on all aspects of the SCITT including financial and compliance matters

The Programme Manager is responsible for:
- Providing updates to the Management Board on compliance
- Implementation of systems that will facilitate the collection of data as required

- Providing evidence of data collected
- Providing opportunities and evidence for benchmarking activities

Compliance:

Compliance updates will be presented to the Management Board throughout the year. Results from monitoring and evaluation will also be fed back. This will inform strategic planning.

Monitoring:

The training course has been evaluated against the Ofsted Framework (SED). The Self-Evaluation Document is presented to the Management Board.

The Management board will maintain overall responsibility for compliance with the requirements for ITT. Monitoring will be through regular reports from the Programme Manager. The Management Board will use data collated from:

- Evaluations of training sessions from trainees
- Written evidence/feedback from partner schools
- Written evidence from external sources including Ofsted reports, External Moderator report
- Outcome data

Data collected through analysis of trainees, applications and evaluation forms will be used to inform the planned review of this policy.

Training and Development:

Training needs related to QA issues will be identified by the Management Board.

Procedures:

Our QA procedures ensure that our strategic planning builds upon our strengths and supports the development of other areas. A self-evaluation document is produced (with input from partnership staff as appropriate) for use by the Management Board and is available for all Partnership schools to view.

See addendum – Is this SED?