

***Our Vision** is to produce outstanding teachers who will ensure their students, whatever their starting point, thrive in all aspects of education. Our trainee teachers will value developing the whole person equally to the achievement of academic success*

## Policy and Procedure

### Safeguarding children and vulnerable adults policy

**Adopted:** July 2015

**Review Date:** July 2017

**Reviewers:** RDv/SK n

This Policy relates directly to:

- All trainees of North Wiltshire SCITT
- All staff of North Wiltshire SCITT.

Most staff are employed by partnership institutions and as such, will refer to the Child Protection or Safeguarding Policy and procedures and the ICT Acceptable User Policy of their respective employing institution.

Trainees within North Wiltshire SCITT are subject to any relevant Child Protection or Safeguarding Policy & ICT Acceptable User Policy of their placement schools. It is the explicit expectation of North Wiltshire SCITT that schools will have their own child protection or safeguarding policies and procedures in keeping with relevant national and regional procedures and guidance.

North Wiltshire SCITT shares the common principles of its partnership institutions, namely:

- The welfare of children and young people is paramount;
- Children and young people should be provided with a safe environment in which to learn;
- All children and young people have a right to freedom from abuse;
- Children and young people have a right to be treated with respect and dignity, as do the adults who work with them;
- It is the responsibility of all adults to safeguard and promote the welfare of children and young people;
- All adults working within North Wiltshire SCITT have a responsibility to protect children and young people from harm wherever they are in a position to do so;
- All children and young people must have the opportunity to express their views about decisions taken about their lives;
- All work with children and young people will be informed by equal opportunities and anti-oppressive practice and will reflect diversity of need and the communities being served; and
- Adults about whom there are concerns should be treated fairly and honestly and should be provided with support.

Accordingly, we will:

- Work to prevent unsuitable people working with children and young people;
- Promote safe practice and challenge poor and unsafe practice;
- Contribute to effective partnership working between all those involved in providing services to children and young people in support of these aims.

Each partnership school has its own policy which is made available to trainees.

North Wiltshire SCITT will undertake Disclosure and Barring Service (DBS) clearances for trainees and staff to ensure compliance with DfE procedures.

Pre course paperwork includes trainees applying for an enhanced DBS Bureau check. Records of certificate numbers for trainees are kept and are available on request from the SCITT office. A satisfactory check is defined as having no criminal convictions (including cautions, reprimands and final warnings) relevant to the post. All staff or registered trainees must report any subsequent criminal convictions to the SCITT Programme Manager. Failure to do so will result in disciplinary action being taken. Records for staff are kept by their employing institution. The SCITT office will notify schools of any changes to trainee's DBS status that we are notified of during the training year.

For those trainees who have not received a clearance certificate from the DBS before the start of the course, the SCITT office will carry out a List 99 check to ensure trainees are not barred from working with children.

Trainees are expected to produce their DBS certificates at all school placements. The SCITT office informs all partnership schools that trainees have had an enhanced DBS check.